

Virginia Wireless E-911 Services Board

Project Management Monthly Activity Report

Vendor: L. Robert Kimball & Associates
Region/Locality: Northern Neck / Middle Peninsula
Period: September 27 - October 30, 2004

Activity Report			
Task	Locality	Hours this Period	Comments
Active Tasks			
PROJECT REPORTING			
Provided status updates to all PSAPs in region regarding WSP implementations.	Region	3.00	
Developed Monthly report for submittal to WSB.	Region	3.00	
PLANNING			
Letters for Phase II request after assessment of PSAP.	Region	1.00	Phase I & II letters prepared for Richmond County.
Reviewed reports from WSPs and confirmed current status of implementation with each PSAP for each carrier.	Region	14.25	Review maps for Essex County, Caroline County, Richmond County and Northumberland County for wireless carriers to start testing Phase I and Phase II.
Assessments			
CPE assessment			
	West Point	2.00	Review CPE for West Point. State funding for new CPE with mapping approved. West Point to have new equipment installed in May 05. No testing for Phase II till then.
	Richmond County	3.00	New CPE installed in Richmond County, training completed. Mapping upgrade to be installed in November 04.
	King and Queen	3.00	Verizon installing new CPE in King and Queen County, addressing completed. Testing for Phase I to start as soon as CPE install is completed.
	Caroline County	4.00	Caroline County Phase I testing complete with all carriers. Phase II testing started should be completed in November. Mapping to be installed in January 05 with new CAD.
True Up			
	Caroline County	2.00	Assisted with Caroline County True-up
	Mathews County	2.00	Assisted with True-up with Mathews County

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	Middlesex County	5.00	Assisted with true-up with Middlesex County, new personnel doing true-up.
ACCEPTANCE TESTING/CUT-OVER			
Phase I Service Testing		6.00	Essex County Phase I testing for Cingular completed.
Phase II Service Testing		8.00	Caroline County Phase II testing with Cingular completed.
Phase II Service Testing		4.00	Middlesex County Phase II testing for Cingular completed.
Phase I Service Testing		8.00	Caroline County Phase II testing with Verizon and Ntelos; test successful. Deployed Phase II with these carriers.
LEC/WSP LIAISON			
Phase II		3.00	Map review for Phase II testing in Caroline County and King Williams County completed. Maps reviewed for Phase I testing in King and Queen County.
Follow up on Phase I and Phase II		4.00	Follow-up on setting testing dates for several counties to do Phase I and Phase II testing.
PHASE II ASSISTANCE			
Phase II Readiness	Region	6.00	Continued the coordination for Phase II with the WSP on the implementation with PSAPs recently completing their Phase I testing. Depending on schedules and PSAP coordinator availability, meetings were by phone or in person. Follow up to continue on this work until Phase II deployed.
MAPPING/GIS ASSISTANCE	Essex County	11.00	Essex County site visits for mapping in Westmoreland County and Gloucester County to review mapping system.
	King William County	4.00	King William County has moved to new building. Phase II testing to start in November.
	Northumberland County	5.00	Mapping contract signed, equipment should be installed in December. Phase II testing set for November.
	Lancaster County	6.00	Lancaster County mapping contract signed. Mapping to be installed in December.

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TRAINING ASSISTANCE			
Phase I & Phase II Training	Region	11.00	Training on Phase I and II started with several counties.
TOTAL HOURS		118.25	